

2017 KGK Meeting Minutes

February 1, 2017, 6:00 – 8:00 PM at Union Mid-Columbia Library

Members Present: Terry Watson (President), Marie Dixon (Secretary/Panthers Rep), Damian Padilla (Treasurer & Huskies), Terry Kirkpatrick (Equipment Manager & Eagles), Chuck Stemp (Coyotes), Silas Clayton (Bears), Jeff Boyus (Webmaster/Colts Rep), Rob Borisch (Rams), Chris Cisneros (Tigers Rep), Chris Wiltz (Vice President)

Members Absent: Matt Thompson (Panthers), Kyle Meyer (Tigers), Jason Weichman (Colts), Nicole Clayton (Flag Football Coord.), Theresa Burnes (Cheerleaders)

Presidents Corner:

Terry requested a review of the League By-Laws. In particular, look at the weight section. This has been an on-going issue and needs resolution.

- **Action for all:** Recommendations must be submitted to Terry Watson and Marie Dixon by March 1, 2017 for inclusion to the By-Laws potential revision. The Board will vote at the April 1, 2017 Board Meeting for potential revisions to the By-Laws.

Next meeting - March 1, 2017 at Union Mid-Colombia Library, 6:00 – 8:00 PM

Board Discussion:

Retention of Players – last year's roster will be sent to each coach by June 1, 2017. Several coaches mentioned they call the team members prior to registration. Actions to retain players to be discussed further at the next board meeting on March 1, 2017.

Recruiting new Players – Discussed placing the flyer on the KGK website and handing it out during baseball games at the various schools, at Kennewick National/Kennewick American games, Babe Ruth games, etc. Robert Borisch mentioned including the successes of prior KGK players on the flyer, the website, and the Facebook page. These and other actions to recruit players to be discussed further at the next board meeting on March 1, 2017.

Registration – Last year registration began on May 2, 2016. It was determined an earlier registration is preferred. Therefore, the board agreed to begin registration on March 4, 2017. A notification will be included on the KGK website and Facebook. However, each coach agreed to contact their team and encourage early registration.

Concession Stand/Equipment – Plans to upgrade the concession stand and equipment storage area are currently listed as a capital expense. Terry Kirkpatrick suggested bringing in a couple of food trucks instead. The board agreed to look in to it. Terry Watson and Chuck Stemp advised that the score boards are supplied by Pepsi in a contract that requires KGK to sell their product. If their product is not sold by KGK, they will remove the score boards. There was discussion of having a cart for dispensing Pepsi products instead of having a concession stand.

Also discussed the need for a new water heater. If the concession stand is not used this year, there will be no need for a new water heater. This will be tabled until the determination is made about the trucks.

- **Action - Terry Kirkpatrick** - Terry volunteered to lead a review of utilizing the food trucks. Will provide proposal at the March 1, 2017 meeting.

Non-profit Status – The board discussed the need to obtain a Non-profit Status for the Association. All present agreed.

- **Action – Terry Watson** – Terry volunteered to apply for the 501C Non-profit Status. Will report findings/status at the March 1, 2017 meeting.

Treasury Report – Damian Padilla advised he will be using his office personnel to clean up the KGK financial books and future input of information. The individual's time will be charged as "donated time" on his company books.

It was agreed that for 2017 the President and Vice President will be the only individuals with signing capability on the bank checks and any subsequent bank cards.

Still questions on why all the teams are separately managing the money they collect. Per the experience of one Team Mother, she is very uncomfortable that her name is listed as doing business as the Team and being responsible for the Teams bank account. Why is this not centered with KGK? Not all the coaches want this responsibility either. Need for further discussion.

- **Action – Damian Padilla** – Damian will provide a budget for KGK at next month's meeting (March 1, 2017)

Cheerleading – The Cheerleading squad has a new Leader, Teresa Burns. Terry Watson spoke to Teresa who indicated she was moving Cheerleading back under the KGK umbrella. The financial information will be reported to Damian to be included in the KGK Budget. Teresa was unable to attend this meeting. However, she will attend the March 1, 2017 meeting.

Referees – The board discussed referees and how they are paid. At this time, the association pays them by check and they pay no taxes. Terry said a previous inquiry found that unless the individuals make \$1000.00 during the season, they do not have to pay taxes. Damian stated he did not believe that was correct and volunteered to contact Labor & Industries to obtain the correct information. There was also discussion on how to go about advertising for new referees for the 2017 season. The discussion was tabled until the March 1, 2017 meeting.

- **Action – Damian Padilla** – Damian will contact L&I for correct information and will report at the March 1, 2017 meeting.

Equipment Management – Terry Kirkpatrick stated that he and Matt Thompson had not had an opportunity to pass responsibility of the equipment to Terry. Terry stated that would occur this week.

He also said that a date will be set for a team consisting of coaches and Terry to go through the equipment and determine what will be kept and what needs to be thrown away. As soon as this has been

completed, they will have an idea of what new equipment will be needed for this season. Then Terry will work with Damian to determine financial requirements to order new equipment.

The board discussed allowing a few vendors to submit proposals for jerseys and perhaps pants for the 2017 season. Silas Clayton stated that “Print Warehouse” approached him about submitting a proposal. The board agreed this was acceptable. Terry Watson advised that “Cloud 9 Sports” of Seattle is also interested in doing business with KGK.

- **Action – Terry Kirkpatrick** – Work with Matt Thompson to transfer the duties of Equipment Manager by February 5, 2017.
- **Action – Terry Watson** – Request proposal from Cloud 9 Sports before March 1, 2017 and bring to the March 1, 2017 meeting for discussion with the board.
- **Action – Silas Clayton** – Request proposal from Print Warehouse before March 1, 2017 and bring to the March 1, 2017 meeting for discussion with the board.

Helmets – Reconditioning helmets is very costly. In 2016, \$11,000.00 was spent with Kimmel/Harpo. Terry Watson and Chuck Stemp stated it would be less expensive to replace the helmets than have them reconditioned, although the reconditioning does include cleaning the helmets and removing all stickers. However, not all helmets are sent in every year and the ones that are are not all put through the certification. It was proposed that a replacement recycle plan be developed, rather than reconditioning the helmets.

- **Action All** – Be ready for further discussion at next meeting.

New Padlocks - Terry Watson advised that new padlocks are needed to lock up the concession stand and equipment storage. The board discussed obtaining “omni” locks so that the combination can be changed each year. Terry Kirkpatrick volunteered to find and obtain the locks. Damian advised Terry to bring a receipt to him for reimbursement if that is the way he wanted to work it.

- **Action Terry Kirkpatrick** – Locate and obtain locks for concession stand and equipment storage.

Flag Football – Silas Clayton stated they will need new footballs, cones, flags, and belts. Silas will work with Nicole to determine what they need and bring the list to the March 1, 2017 meeting.

- **Action Silas and Nicole Clayton** – bring list of equipment requirements to the board meeting on March 1, 2017.

KGK Website – Jeff Boyus provided a summary report on the KGK Website/Online. A copy is attached to these minutes.

Jeff also stated that we could have the lists with all players information online. He also shared that he could improve the site to include obtaining copies of birth certificates, and the signing of the concussion and conduct forms. Other organizations in the Tri-Cities are already doing this. Terry Watson stated that he would check with the Kennewick School District about allowing electronic signatures on the concussion form. He will report back at the March 1, 2017 board meeting.

A discussion needs to be held at the next board meeting around housing all the information for all the teams on the website. It should be noted the advantage this will give for reporting and retaining information from year to year. Jeff stated it would not be difficult to keep the information private as needed and give each coach access to their team's information.

- **Action Terry Watson** – contact the Kennewick School District to ensure it is permissible to obtain electronic signatures on the concussion form.
- **Action All** – discuss and determine the utilization of one location to house all KGK player information for all teams.

Current status of electronic equipment – a question about KGK owning the appropriate lap tops was asked. There are currently three and one does not work correctly. Chris Wiltz mentioned it might be a good idea to purchase a tablet or two. Tabled this discussion for the next meeting.

Town Hall Meeting – KGK needs to set up a Town Hall Meeting to share information with potential new and returning players and their families. The topics could include introducing KGK, discussion concussion protocol, coach certifications, etc., as well as a question and answer period. The date and plans are tabled until the next meeting on March 1, 2017 or the meeting in April.

Interleague Playoffs - There was also a discussion on interleague play-offs. KGK champions could play the champion from the Kamiakan League, etc. The topic was left open for further discussion at another meeting.

2017 Goal for KGK – Sign 750 children to play in the 2017 season.

NOTE; The goal needs to be shared with all the coaches on all the teams.

Next meeting is March 1, 2017, at the Mid-Columbia Library on Union in Kennewick.