



## POSITION DESCRIPTION AND DUTIES

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### VICE PRESIDENT:

The powers and duties of the vice president shall be to:

- Perform the duties of the president in times of the president's absence, including, if necessary, representing the KGK on the Executive Board; and act generally as the liaison between the Executive Board, head coaches, and team parents
- Succeed to the office of president in the event of the president's resignation or removal
- Chair, or oversee the chair and the work of, each KGK committee formed by the Executive Board as requested
- Lead all KGK fundraising efforts (e.g., Fever football, Cougar games, etc.)
- Authority to sign checks

In the event that this position remains unfilled, the duties of this position shall be divided up the executive committee and overseen by the president.

*This position is a member of the Executive Committee with full voting member rights.*